

Genesee/Shiawassee MICHIGAN WORKS!™

Workforce Development Board
Meeting Minutes
Broome Center
4119 N. Saginaw St., Flint, Michigan
Friday, September 24, 2010
8:00 a.m.

PRESENT: Jeffrey Deason, Lewis Driskell, Norwood Jewell, Kevin Keane, Jimmy King, Jack Litzenberg, Rene McMann, Mark Miller, Lawrence Moon, Joe Perez, Vera Perry, Clarence Pierce, Kimberly Raup, Elisabeth Saab, Donald Stevens, Mary Sumpter, Verona Terry, Tony Trischler, and Susan Theakston

ABSENT: William Churchill, Jr., Gregory Eason, Robert Hardy, Suzanne Howell, Gary Isham, Renita Mikolajczyk, Jerry Ragsdale, Amy Roddy and Sheryl Thompson

STAFF PRESENT: Alicia Booker, Craig Coney, Sherry Adair-Goble, Helen Brown, Sharon Bowen, James Latham and Lanny Whetstone.

I. CALL TO ORDER:

Chair Kevin Keane called the meeting to order at 8:12 a.m.

II. PUBLIC COMMENTS:

Quincy Murphy

III. ACTION ITEMS:

A. Approval of Minutes;

Chair Kevin Keane called for a motion to accept the minutes of the July 30, 2010 meeting. Vera Perry moved to accept the minutes. Susan Theakston supported the motion.

Kevin Keane called for corrections or amendments. No corrections or amendments were noted.

Kevin Keane called for a vote to accept the motion.

All present voted AYE.
MOTION PASSED.

Note: Norwood Jewell left the meeting which resulted in a change in the number of voting members.

B. Recommendation to Approve Incumbent Worker Allocations for Program Year 2010-2011:

1. Baker College of Owosso in the amount of \$44,000

Chair Kevin Keane called for a motion. Vera Perry moved to accept the Incumbent Worker Allocations for program year 2010-2011. Lawrence Moon supported the motion.

Chair Kevin Keane called for discussion.

Chair Kevin Keane called for a roll call vote.

18 Yes

0 Abstentions

MOTION PASSED

2. Mott Community College of Genesee in the amount of \$40,000

18 Yes

0 Abstentions

MOTION PASSED

3. Baker College of Flint in the amount of \$38,000

18 Yes

0 Abstentions

MOTION PASSED

C. Recommendation to Approve Vendor Services:

1. Huckstep & Associates for Accounting Software Systems Services in the amount of \$50,626 for program year 2010-2011.

Chair Kevin Keane called for a motion. Vera Perry moved to accept Huckstep & Associates for Accounting Software Systems Service. Lawrence Moon supported the motion. Chair Kevin Keane called for discussion.

Chair Kevin Keane called for a roll call vote.

18 Yes

0 Abstentions

MOTION PASSED

2. Profiles International for renewal of Job Matching Assessment Services in the amount of \$ 56,475 for the program year 2010-2011.

Chair Kevin Keane called for a motion. Vera Perry moved to accept Profiles International for renewal of Job Matching Assessment Services. Lewis Driskell supported the motion. Chair Kevin Keane called for discussion.

Chair Kevin Keane called for a roll call vote.

18 Yes

0 Abstentions

MOTION PASSED

3. Abraham & Gaffney for renewal of Monitoring Services not to exceed \$49,500 for the program year 2010-2011.

Chair Kevin Keane called for a motion. Vera Perry moved to accept Abraham & Gaffney for renewal of Monitoring Services. Mark Miller supported the motion. Chair Kevin Keane called for discussion.

Chair Kevin Keane called for a roll call vote.

18 Yes

0 Abstentions

MOTION PASSED

IV. PRESENTATION OF FINANCIAL REPORTS:

Year end Financial Report-James Latham, CFO

Update on 2009 Audit Findings-James Latham, CFO

Chair Kevin Keane called for a motion. Vera Perry moved to accept Financial Reports into the record. Jimmy King supported the motion. Chair Kevin Keane called for discussion. Chair Kevin Keane called for a vote.

All present voted AYE

MOTION PASSED

V. ADMINISTRATIVE ITEMS:

President's Update: Alicia Booker

- We have not received our JET Allocations for the 2010-2011 Year. We do anticipate funding cuts ranging from 10% - 40%. We will wait until we receive our allocations before making any JET funding recommendations.
- The Audit with the Rehmann Group will be starting in October.
- We have started the Board Recertification process.
- Jim Latham will prepare an amended budget once we receive the JET Allocations.


Chair's Update: Kevin Keane

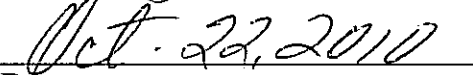
- EAG Meeting will be held September 27, 2010.
- We welcome Jack Litzenberg to our Board. He is replacing Erik Eastman, who was a representative of the private sector.
- Board Governance subcommittee will meet Monday, October 11, 2010.

VI. ADJOURNMENT:

Meeting Adjourned 9:00 a. m.

Kevin Keane, Chair
Sherry Adair-Goble, Recorder



Mary Sumpter, Secretary


Date:

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