

# Genesee/Shiawassee MICHIGAN WORKS!™

Career Alliance, Inc.  
Meeting Minutes  
Broome Center  
4119 N. Saginaw Street  
Flint, MI 48505  
Friday, February 26, 2010

**PRESENT:** William Churchill, Jeffery Deason, Lewis Driskell, Robert Hardy, Jean Hill, Don Dees, Norwood Jewell, Renita Mikolajczyk, Mark Miller, Lawrence Moon, Joe Perez, Vera Perry, Jerry Ragsdale, Kimberly Raup, Elisabeth Saab, Rene McMann, Donald Stevens, Susan Theakston, Sheryl Thompson, and Tony Trischler.

**ABSENT:** Erik Eastman (excused), Gregory Eason (excused), Gary Isham (excused), Kevin Keane (excused), Jimmy King (excused), Clarence Pierce (excused), Amy Roddy (excused), and Mary Sumpter (excused).

**STAFF PRESENT:** Alicia Booker, Helen Brown, Tammie Wren, Sharon Bowen, Craig Coney, Shirley Eichenberg, and Lanny Whetstone.

## **I. CALL TO ORDER:**

Vice Chair Lawrence Moon called the meeting to order at 9:10 a.m.

## **II. ACTION ITEMS:**

### APPROVAL OF MINUTES:

Lawrence Moon called for a motion to accept the minutes of the November 20, 2009 meeting. Vera Perry moved to accept the minutes as written. Robert Hardy supported the motion. Lawrence Moon called for corrections or amendments. No corrections or amendments were noted.

Lawrence Moon called for a vote on the motion.

All present voted AYE.

MOTION PASSED.

## **III. CONSIDER APPROVAL OF THIRD PARTY PENSION ADMINISTRATION AWARD**

Craig Coney presented an executive summary of bidders for the pension plan. Our current provider received a bidder's letter but chose not to bid. Shard Financial Services was recommended. Overall their proposal as well as the independent ratings was superior to the other bidders. In addition, Shard Financial offers additional free benefits to all employees, including financial planning which is valued at \$500- \$1,000 per

employee. Shard Financial agreed to waive the fee for their 401(k) feature. The plan would normally incur a cost of \$1,000 to add this feature to the plan document fee. Vera Perry moved to accept the motion. Robert Hardy supported the motion. Lawrence Moon called for a vote on the motion.

All present voted AYE.  
MOTION PASSED.

#### **IV. CEO PERFORMANCE:**

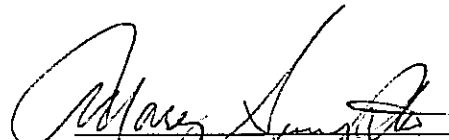
Lanny Whetstone presented the timeline of the CEO Performance Evaluation. The CEO will present a self evaluation at the March 26<sup>th</sup> WDB meeting. WDB Board members will receive copies of the performance appraisal forms for completion at that time. This process should be complete by the May, 2010 board meeting.

#### **V. ADJOURNMENT:**

Chair Lawrence Moon called for motion. Robert Hardy moved to adjourn the meeting. Jerry Ragsdale supported the motion.

All present voted AYE.  
MOTION PASSED.  
Meeting Adjourned at 9:22 p.m.

Lawrence Moon, Vice Chair  
Tammie Wren, Recorder

  
Mary Sumpter, Secretary

Date: 3-26-10