

# Genesee/Shiawassee MICHIGAN WORKS!™

Workforce Development Board  
Meeting Minutes  
Broome Center  
4119 N. Saginaw St., Flint, Michigan  
Friday, July 30, 2010  
8:00 a.m.

**PRESENT:** William Churchill, Jr., Jeffrey Deason, Lewis Driskell, Robert Hardy, Norwood Jewell, Kevin Keane, Rene McMann, Renita Mikolajczyk, Mark Miller, Lawrence Moon, Joe Perez, Vera Perry, Clarence Pierce, Jerry Ragsdale, Kimberly Raup, Amy Roddy, Elisabeth Saab, Donald Stevens, Tony Trischler, and Susan Theakston

**ABSENT:** Gregory Eason (excused) Suzanne Howell (excused), Jean Hill (excused), Gary Isham (excused), Jimmy King (excused), Mary Sumpter (excused) and Sheryl Thompson (excused)

**STAFF PRESENT:** Alicia Booker, Craig Coney, Sherry Adair-Goble, Helen Brown, Sharon Bowen, James Latham and Lanny Whetstone.

## **I. CALL TO ORDER:**

Chair Kevin Keane called the meeting to order at 8:05 a.m.

## **II. PUBLIC COMMENTS:**

No Public Comments

## **III. ACTION ITEMS:**

### **A. Approval of Minutes;**

Chair Kevin Keane called for a motion to accept the minutes of the May 21, 2010 meeting. Vera Perry moved to accept the minutes. Jerry Ragsdale supported the motion. Kevin Keane called for corrections or amendments. No corrections or amendments were noted.

Kevin Keane called for a vote to accept the motion.

All present voted AYE.

MOTION PASSED.

**B. Recommendation to approve Workforce Investment Act (WIA) Allocations for Program Year 2010-2011:**

a) Out-of-School Youth Allocations:

1. Baker College of Owosso in the amount of \$101,940

Chair Kevin Keane called for a motion. Vera Perry moved to accept the WIA Out-of-School Youth Allocations for Baker College-Owosso for program year 2010-2011.

Lewis Driskell supported the motion.

Chair Kevin Keane called for discussion.

Chair Kevin Keane called for a roll call vote.

19 Yes

0 Abstentions

MOTION PASSED

2. Mott College Genesee in the amount of \$201,687

Chair Kevin Keane called for a motion. Vera Perry moved to accept the WIA Out-of-School Youth Allocations for Mott College-Genesee for program year 2010-2011.

Clarence Pierce supported the motion.

Chair Kevin Keane called for discussion.

Chair Kevin Keane called for a roll call vote.

19 Yes

0 Abstentions

MOTION PASSED

3. GCCARD-Genesee in the amount of \$209,346

Chair Kevin Keane called for a motion. Vera Perry moved to accept the WIA Out-of-School Youth Allocations for GCCARD-Genesee for program year 2010-2011. Lewis Driskell supported the motion.

Chair Kevin Keane called for discussion.

Chair Kevin Keane called for a roll call vote.

19 Yes

0 Abstentions

MOTION PASSED

\*Board Member Larry Moon came in resulting in change in voting number.

**2. Recommendation to approve Vendor Services:**

- a) Auditing Services to Rehmann Group.

Chair Kevin Keane called for a motion. Vera Perry moved to accept the Rehmann Group for Auditing Services. Robert Hardy supported the motion. Chair Kevin Keane called for discussion.

Chair Kevin Keane called for a roll call vote.

20 Yes

0 Abstentions

MOTION PASSED

- b) Financial Consultant Services to Adcock CFO Solutions, LLC.

Chair Kevin Keane called for a motion. Vera Perry moved to accept Adcock CFO Solutions, LLC for Financial Consultant Services. Robert Hardy supported the motion.

Chair Kevin Keane called for discussion.

Chair Kevin Keane called for a roll call vote.

20 Yes

0 Abstentions

MOTION PASSED

**C. Board Governance Recommendations:**

1. Approval of the revised WDB By-laws:

Chair Kevin Keane called for a motion. Larry Moon moved to approve the revised WDB By-laws. Jerry Ragsdale supported the motion. Chair Kevin Keane called for discussion. Amy Roddy explained the revisions and discussed individual responsibility for attendance. Staff will prepare an attendance roster and have available at next meeting. Chair Kevin Keane called for a vote.

All present voted AYE

MOTION PASSED

**IV. ADMINISTRATIVE ITEMS:**

**President's Update: Alicia Booker**

- We expect additional cuts this year in our JET allocations. The estimated reduction is roughly 29%.
- We will wait for draft allocations before making any recommendations for the upcoming JET program year. If we do not receive the funding, the August board meeting will be cancelled.
- We plan to have a meeting in Shiawassee County. RESD has agreed to host.

- The Incumbent Worker policy is changing and we continue to receive updates regarding the funding.

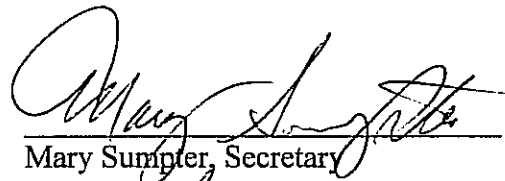
Chair's Update: Kevin Keane

- Erik Eastman of Eastman Enterprise has resigned from the Workforce Development Board. Our thanks to Erik for his participation. We are working on finding a replacement.
- Introduction of the new Chief Financial Officer, James Latham. James brings years of experience and we welcome him.

**V. ADJOURNMENT:**

Meeting Adjourned 8:30 a. m.

Kevin Keane, Chair  
Sherry Adair-Goble, Recorder

  
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Mary Sumpter, Secretary

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Date: Sept 24, 2010

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