

# Genesee/Shiawassee MICHIGAN WORKS!™

## WORKFORCE DEVELOPMENT BOARD

Meeting Minutes

Friday September 23, 2011

Broome Center

8:00 a.m.

**PRESENT:** Jeff Deason, Don Dees, Lewis Driskell, Frank Ervin, Robert Hardy, Jean Hill, Justin Horvath, Amer Iqbal, Kevin Keane, Rene McMann, Mike Parker, Vera Perry, Clarence Pierce, Jerry Ragsdale, Elisabeth Saab, Mary Sumpter, and Tony Trischler.

**ABSENT:** Greg Eason, Gary Isham, Norwood Jewell, Mark Miller, Sandi Mose, Joe Perez, Ruth Person, Kimberly Raup, Amy Roddy, Donald Stevens and Susan Theakston.

**STAFF PRESENT:** Alicia Booker, Craig Coney, Sharon Bowen, Helen Brown, James Latham, Wendy Paxton, Lanny Whetstone, and Tammy Wren.

### **I. CALL TO ORDER:**

Chair Kevin Keane called the meeting to order at 8:00 a.m.

### **II. PUBLIC COMMENTS:** None

### **III. ACTION ITEMS:**

#### **A. Consider Approval of consent agenda:**

- 1) WDB Minutes of August 26, 2011

Jerry Ragsdale moved to accept the consent agenda. Vera Perry supported the motion. Kevin Keane called for a vote.

All present voted AYE.

MOTION PASSED.

#### **B. Consider approval of Jobs, Education and Training (JET) Recommendations for program year 2011-2012**

- 1) Orientation Assessment Unit (OAU) Recommendations to:
  - (a) HIDC-Shiawassee in the amount of \$45,000

Vera Perry moved to approve HIDC for the Orientation Assessment Unit in the amount of \$45,000. Jerry Ragsdale supported the motion.

Kevin Keane called for a vote.

All present voted AYE.

MOTION PASSED.

(b) GCCARD- in the amount of \$405,000

Vera Perry moved to approve GCCARD for the Orientation Assessment Unit in the amount of \$405,000. Elizabeth Saab supported the motion.

Kevin Keane called for a vote.

All present voted AYE.

MOTION PASSED.

2) Case Management Unit (CMU) Recommendations to:

(a) HIDC-Shiawassee in the amount of \$220,500

Vera Perry moved to approve HIDC-Shiawassee for the Case Management Unit in the amount of \$220,500. Elizabeth Saab supported the motion.

Kevin Keane called for a vote.

All present voted AYE.

MOTION PASSED.

(b) Action Management-Genesee in the amount of \$3,000,000

Vera Perry moved to approve Action Management for the Case Management Unit in the amount of \$3,000,000. Jerry Ragsdale supported the motion.

Kevin Keane called for a vote.

All present voted AYE.

MOTION PASSED.

(c) HIDC-Genesee in the amount of \$1,700,000

Vera Perry moved to approve HIDC Genesee for the Case Management Unit in the amount of \$1,700,000. Jerry Ragsdale supported the motion.

Kevin Keane called for a vote.

All present voted AYE.

MOTION PASSED.

3) Community Service Program (CSP) Recommendations to:

(a) Resource Genesee in the amount of \$128,800

Vera Perry moved to approve Resource Genesee for the Community Service Program in the amount of \$128,800. Jerry Ragsdale supported the motion.

Kevin Keane called for a vote.

All present voted AYE.

MOTION PASSED.

4) Subsidized Employment Recommendations to:

(a) Mott Community College-Genesee in the amount of \$109,500

Vera Perry moved to approve Mott Community College for Subsidized Employment in the amount of \$109,500. Mary Sumpter supported the motion.

Kevin Keane called for a vote.

All present voted AYE.  
MOTION PASSED.

5) Vocational Educational Training (VET) Recommendations to:

(a) Baker College-Owosso in the amount of \$103,250

Vera Perry moved to approve Baker College-Owosso for the Vocational Educational Training Unit in the amount of \$103,250. Jerry Ragsdale supported the motion.  
Kevin Keane called for a vote.

All present voted AYE.  
MOTION PASSED.

(b) Mott Community College-Genesee in the amount of \$57,750

Vera Perry moved to approve Mott Community College-Genesee for the Vocational Educational Training Unit in the amount of \$57,750. Jerry Ragsdale supported the motion.  
Kevin Keane called for a vote.

All present voted AYE.  
MOTION PASSED.

(c) Baker College-Flint in the amount of \$92,750

Vera Perry moved to approve Baker College-Flint for the Vocational Educational Training Unit in the amount of \$92,750. Tony Trischler supported the motion.  
Kevin Keane called for a vote.

All present voted AYE.  
MOTION PASSED.

(d) GCCARD-Genesee in the amount of \$62,400

Vera Perry moved to approve GCCARD for the Vocational Educational Training Unit in the amount of \$62,400. Jerry Ragsdale supported the motion.  
Kevin Keane called for a vote.

All present voted AYE.  
MOTION PASSED.

6) Consider approval of Vendor Services Recommendations for  
Program year 2011-2012

(a) Legal Services to Attorney Peter Goodstein

Vera Perry moved to approve Attorney Peter Goodstein to provide Legal Services for Program Year 2011-2012. Jerry Ragsdale supported the motion. Kevin Keane called for a vote.

All present voted AYE.  
MOTION PASSED.

(b) Security Services to Advance Security

Vera Perry moved to approve Advance Security to provide Security Services for Broome Center and Shiawassee Service Center for program year 2011-2012. Robert Hardy supported the motion. Kevin Keane called for a vote.

All present voted AYE.  
MOTION PASSED.

(c) Heating, Ventilation and Cooling (HVAC) Services to ATI Group

Vera Perry moved to approve ATI to provide HVAC Services for the Broome Center for program year 2011-2012. Jerry Ragsdale supported the motion. Kevin Keane called for a vote.

All present voted AYE.  
MOTION PASSED.

NOTE: All funding recommendations and actions by the WDB are contingent upon the receipt of funds and spending authority for the 2012 Fiscal Year.

**IV. PRESENTATION**

Beecher Schools Summer Leadership, Education and Development (LEAD)  
Gang Diversion Presentation.

**V. PRESENTATION OF FINANCIAL REPORT:**

Financial Report presented by James Latham, CFO.

Vera Perry moved to accept the Financial Report. Jerry Ragsdale supported the motion. Kevin Keane called for discussion.  
Kevin Keane called for a vote.

All present voted AYE.  
MOTION PASSED

**VI. PARTNER AGENCY UPDATES:**

MRS: Don Dees – Our placement goal for 2012 is 483. We are confident that we will meet or surpass that goal.

**VII. ADMINISTRATIVE ITEMS:**

President's Update: Alicia Booker:

- The WIA funding allocation for Adult and Dislocated Worker Services for October 1 through June 30 has not yet been received.
- We sent out letters to our Service Provider network notifying them of the funding delay.
- We are reaching out to DHC clients affected by the 48/60 month time limit. We are scheduling orientations and have posted dates on our webpage.
- The Orientation Schedule for DHS clients will be posted on our webpage.
- We are also working with a consultant to develop a process to address the increased traffic into our One Stop.

- We are planning a November site visit to Portland and Philadelphia to see a couple YouthBuild Charter Schools. Representatives from Metro Community Development and Mott Community College will also be attending.
- We will be presenting at the Strategic Directions to members of the EAG at their meeting on Monday.
- Kudos to Mott College for being recognized as a finalist by the Aspen Institute as one of the Country's top Community Colleges.

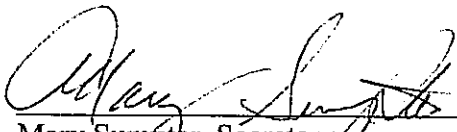
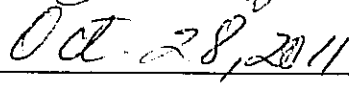
Chair's Update: Kevin Keane

- Thanks to everyone for their continued dedication and willingness to serve.
- Several Genesee County Board appointments will expire in December. Staff will be contacting those members to solicit their interest in serving another term.
- Consumers Energy will be having an Energy Conference on October 20 at the Sarvis Center to provide information on using energy wisely.
- The next meeting is tentatively scheduled for October 28, 2011.

**VIII. ADJOURNMENT**

Meeting adjourned at 8.51 a.m.

Kevin Keane, Chair  
Tammie Wren, Recorder

  
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Mary Sumpter, Secretary  
  
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Date

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