

Genesee/Shiawassee MICHIGAN WORKS!™

Workforce Development Board
Meeting minutes
Broome Center
4119 N. Saginaw St., Flint, Michigan
Friday, September 25, 2009
8:00 a.m.

PRESENT: William Churchill, Jr., Jeff Deason, Cheryl Gifford, Suzanne Howell, Kevin Keane, Willie W. Middlebrooks, Renita Mikolajczyk, Mark Miller, Lawrence Moon, Clarence Pierce, Elisabeth Saab, Mary Sumpter, and Nancy Reinke.

ABSENT: Lewis Driskell (excused), Erik Eastman (excused), Robert Hardy (excused), Norwood Jewell (excused), Jimmy King (excused), Vera Perry (excused), Jerry Ragsdale (excused), Kimberly Raup (excused), Fredrick C. Robinson (excused), Amy Roddy (excused), Gary Smith (excused), and Susan Theakston (excused).

STAFF PRESENT: Alicia Booker, Helen Brown, Tammie Wren, Sharon Bowen, Craig Coney, Nate Kammer, Emma Noel, Brenda Thomas, Shirley Eichenberg, and Lanny Whetstone.

OTHERS PRESENT: Peter Goodstein and Mike Gaffney

CALL TO ORDER:

Vice Chair Kevin Keane called the meeting to order at 8:10 a.m.

PUBLIC COMMENTS:

- Marchelle McBain commented that HIDC had shown discriminating behavior towards her during the time she was an employee of the agency, and that HIDC should not be awarded their contract.
- Shalonda Dukes commented that she would hope that the WBD Board would take into consideration the allegations against HIDC.

Action items were delayed due to lack of Quorum.

OLD BUSINESS: HIDC Update

Alicia Booker stated Career Alliance asked Abraham & Gaffney, (CPA firm) to review allegations against HIDC.

Mr. Gaffney obtained copies of HIDC bank statements, traced the amounts of the payroll tax deposits that were reported on the IRS Form 941 to amounts donated.

Mr. Gaffney stated he looked at the pay periods for four quarters. The findings show that HIDC was paying taxes properly. Mr. Gaffney also conducted a random search of the W2 forms and noticed that the 2007 boxes on some of the W2 forms did not have the social security numbers in the correct boxes. The forms were old and needed to be updated. The

new forms for 2008 were all correct. It appeared that no one had put social security numbers in the correct boxes on the old forms.

Alicia Booker stated Career Alliance also had Shirley Eichenberg, the CFO and Eunita Wingfield, the Compliance Officer from Career Alliance to go in and check documentation at HIDC. After checking the bank records, our documentation showed HIDC did pay taxes on those individuals in question.

MONTHLY FINANCIAL REPORT:

Shirley Eichenberg Chief Financial Office presented the Career Alliance Financial Report. She informed members the Career Alliance cost of operations decreased since last year, and the goal is to increase funds to our service providers.

A quorum is now present, as another board member has joined the meeting.

Cheryl Gifford moved to accept the Financial Report. Clarence Pierce supported the motion. Vice Chair Kevin Keane called for discussion. Vice Chair Kevin Keane called for a vote.

All present voted AYE.

MOTION PASSED.

ACTION ITEMS:

APPROVAL OF MINUTES:

Vice Chair Kevin Keane called for motion to accept the minutes of the August 28, 2009 meeting. Jeffery Deason moved to accept the minutes as written. Mark Miller supported the motion.

Vice Chair Kevin Keane called for corrections or amendments.

Sue Howell commented that her update in the minutes referred to the JET program.

Vice Chair called for vote

All present voted AYE

MOTION PASSED.

NEW BUSINESS:

Budget & Finance Subcommittee:

Elisabeth Saab brought forth recommendations to the full board.

RECOMMENDATION TO APPROVE JOBS, EDUCATION & TRAINING (JET) CASE MANAGEMENT UNIT ALLOCATION FOR PROGRAM YEAR 2009 – 2010 TO HIDC in the amount of \$2,000,000

Vice Chair Kevin Keane called for a motion. Elisabeth Saab moved to accept the recommendation. Cheryl Gifford supported the motion. Vice Chair Kevin Keane called for discussion. Vice Chair Kevin Keane called for a vote.

All present voted AYE

MOTION PASSED.

RECOMMENDATION TO APPROVE JET CORE ACTIVITIES SERVICE PROVIDERS FOR PROGRAM YEAR 2009 -2010

- a.) Unsubsidized Employment to: Mott Community College, GCCARD & Timber Hill

Vice Chair Kevin Keane called for a motion. Elisabeth Saab moved to accept the recommendation. William Churchill supported the motion. Vice Chair Kevin Keane called for discussion. Vice Chair Kevin Keane called for a vote.

All present voted AYE.

MOTION PASSED.

- b.) Subsidized Employment to: Mott Community College & GCCARD

Vice Chair Kevin Keane called for a motion. Elisabeth Saab moved to accept the recommendation. Mary Sumpter supported the motion. Vice Chair Kevin Keane called for discussion. Vice Chair Kevin Keane called for a vote.

All present voted AYE.

MOTION PASSED.

- c.) On the Job Training: To Mott Community College

Vice Chair Kevin Keane called for a motion. Elisabeth Saab moved to accept the recommendation. Mark Miller supported the motion. Vice Chair Kevin Keane called for discussion. Vice Chair Kevin Keane called for a vote.

All present voted AYE.

MOTION PASSED.

- d.) Job Search / Job Readiness to: Strive & GCCARD

Vice Chair Kevin Keane called for a motion. Elisabeth Saab moved to accept the recommendation. Clarence Pierce supported the motion. Vice Chair Kevin Keane called for discussion. Vice Chair Kevin Keane called for a vote.

All present voted AYE.

MOTION PASSED.

- e.) Work Experience Program to: Mott Community College

Vice Chair Kevin Keane called for a motion. Elisabeth Saab moved to accept the recommendation. Mary Sumpter supported the motion. Vice Chair Kevin Keane called for discussion. Vice Chair Kevin Keane called for a vote.

All present voted AYE.

MOTION PASSED.

- f.) Community Services Program to: Resource Genesee

Vice Chair Kevin Keane called for a motion. Elisabeth Saab moved to accept the recommendation. William Churchill supported the motion. Vice Chair Kevin Keane called for discussion. Vice Chair Kevin Keane called for a vote.

All present voted AYE.

MOTION PASSED.

g.) Vocational Educational Training to: Baker College–Flint, Mott Community College & GCCARD

Vice Chair Kevin Keane called for a motion. Elisabeth Saab moved to accept the recommendation. Willie Middlebrooks supported the motion. Vice Chair Kevin Keane called for discussion. Vice Chair Kevin Keane called for a vote.

12 AYE.

1 Abstention by Cheryl Gifford.

MOTION PASSED.

RECOMMENDATIONS TO APPROVE EXTENSION OF SHIAWASSEE COUNTY JET PROVIDERS CONTRACTS TO BAKER COLLEGE in the amount of \$413,000 & TO HIDC in the amount of \$848,300 for Program Year 2009-2010

Vice Chair Kevin Keane called for a motion. Cheryl Gifford moved to accept the recommendation. Mark Miller supported the motion. Vice Chair Kevin Keane called for discussion. Vice Chair Kevin Keane called for a vote.

All present voted AYE

MOTION PASSED.

UPDATES: Partner Agency Reports

- A. DHS-Nancy Reinke reported that clients can now register online to have their cases opened. College students are included. She also stated that DHS now has a separate phone line where clients can call in and get updates.
- B. MRS-Sue Howell reported that renovations will start at Career Alliance next week. She also stated they have a candidate in mind for the 2010 Navigator position.

ADMINISTRATIVE ITEMS:

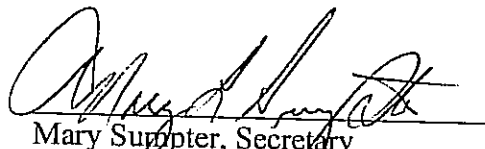
Presidents Update: Alicia Booker

- We are now online on the new board website
- Re-pavement of our parking lot will start today at 5:00 p.m.
- There are some issues with the State Budget; we have received some allocations, however over ½ has not been received. We are making preparations to insure that services are not interrupted.
- The full update is on the board webpage for member's review.

Vice Chair's Updates: Kevin Keane

Vice Chair Kevin Keane asked for additional comments from members.
He then called for a motion to adjourn.
Jeff Deason moved to adjourn the meeting. Clarence Pierce supported the motion.
The next meeting will be October 23, 2009.
All present voted AYE.
MOTION PASSED.
Meeting Adjourned: 9:05 a.m.

Mr. Kevin Keane, Co-Chair
Recorded by: Tammie Wren


Mary Sumpter, Secretary

10-23-09
Date:

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Are Available Upon Request to Individuals With Disabilities."