

Genesee/Shiawassee MICHIGAN WORKS!™

Workforce Development Board
Meeting Minutes
Broome Center
4119 N. Saginaw St., Flint, Michigan
Friday, October 22, 2010
8:00 a.m.

PRESENT: Jeffrey Deason, Lewis Driskell, Gregory Eason, Robert Hardy, Jean Hill, Suzanne Howell, Norwood Jewell, Kevin Keane, Jimmy King, Jack Litzenberg, Rene McMann, Mark Miller, Lawrence Moon, Joe Perez, Vera Perry, Clarence Pierce, Kimberly Raup, Amy Roddy, Elisabeth Saab, Donald Stevens, Mary Sumpter, Sheryl Thompson, Tony Trischler,

ABSENT: William Churchill, Jr., Gary Isham, Renita Mikolajczyk Jerry Ragsdale and Susan Theakston,

STAFF PRESENT: Alicia Booker, Craig Coney, Sherry Adair-Goble, Helen Brown, Mike Matthews, James Latham and Lanny Whetstone.

I. CALL TO ORDER:

Chair Kevin Keane called the meeting to order at 8:04 a.m.

II. PUBLIC COMMENTS:

III. ACTION ITEMS:

A. Approval of Minutes:

Chair Kevin Keane called for a motion to accept the minutes of the September 24, 2010 meeting. Donald Stevens moved to accept the minutes. Mary Sumpter supported the motion.

Kevin Keane called for corrections or amendments. No corrections or amendments were noted.

Kevin Keane called for the vote.

All present voted AYE.

MOTION PASSED.

B. Recommendation to Approve Jobs Education and Training (JET) Allocations for Program Year 2010-2011:

1. HIDC Shiawassee in the amount of \$62,000

Chair Kevin Keane called for a motion. Vera Perry moved to accept the Recommendation for HIDC Shiawassee Allocations for Orientation Assessment Services for program year 2010-2011. Lawrence Moon supported the motion.

Chair Kevin Keane called for discussion.

Chair Kevin Keane called for a roll call vote.

23 Yes

0 Abstentions

MOTION PASSED

2. GCCARD in the amount of \$450,000

Chair Kevin Keane called for a motion. Vera Perry moved to accept the Recommendation for GCCARD Allocations for Orientation Assessment Services program year 2010-2011. Mary Sumpter supported the motion.

Chair Kevin Keane called for discussion.

Chair Kevin Keane called for a roll call vote.

23 Yes

0 Abstentions

MOTION PASSED

C. Recommendation to Approve Jobs Education and Training (JET) Allocations for Case Management Unit Services for Program Year 2010-2011:

1. HIDC Shiawassee in the amount of \$374,950

Chair Kevin Keane called for a motion. Vera Perry moved to accept the Recommendation for HIDC Shiawassee Allocation for Case Management Services for Program Year 2010-2011. Lawrence Moon supported the motion. Chair Kevin Keane called for discussion.

Chair Kevin Keane called for a roll call vote.

23 Yes

0 Abstentions

MOTION PASSED

2. HIDC Genesee in the amount of \$1,000,000

Chair Kevin Keane called for a motion. Vera Perry moved to accept the Recommendation for HIDC Genesee Allocation for Case Management Services for Program Year 2010-2011. Amy Roddy supported the motion. Chair Kevin Keane called for discussion.

Chair Kevin Keane called for a roll call vote.

23 Yes

0 Abstentions

MOTION PASSED

3. Action Management in the amount of \$2,998,600

Chair Kevin Keane called for a motion. Vera Perry moved to accept the Recommendation for Action Management Allocation for Case Management Services for Program Year 2010-2011. Lawrence Moon supported the motion. Chair Kevin Keane called for discussion.

Chair Kevin Keane called for a roll call vote.

23 Yes

0 Abstentions

MOTION PASSED

D. Recommendation to Approve Jobs Education and Training (JET) Allocations for Community Service Program for Program Year 2010-2011:

1. Resource Genesee in the amount of \$100,000

Chair Kevin Keane called for a motion. Vera Perry moved to accept the Recommendation for Resource Genesee Allocation for Community Service Program for Program Year 2010-2011. Lawrence Moon supported the motion. Chair Kevin Keane called for discussion.

Chair Kevin Keane called for a roll call vote.

23 Yes

0 Abstentions

MOTION PASSED

E. Recommendation to Approve Jobs Education and Training (JET) Allocations for Vocational Education Training for Program Year 2010-2011:

1. Baker College Owosso in the amount of \$104,500

Chair Kevin Keane called for a motion. Vera Perry moved to accept the Recommendation for Baker College Owosso for Vocation Education Training for Program Year 2010-2011. Mary Sumpter supported the motion. Chair Kevin Keane called for discussion.

Chair Kevin Keane called for a roll call vote.

23 Yes

0 Abstentions

MOTION PASSED

2. Baker College Flint in the amount of \$95,000

Chair Kevin Keane called for a motion. Vera Perry moved to accept the Recommendation for Baker College Flint for Vocation Education Training for Program Year 2010-2011. Lewis Driskell supported the motion. Chair Kevin Keane called for discussion.

Chair Kevin Keane called for a roll call vote.

23 Yes

0 Abstentions

MOTION PASSED

3. Mott Community College-Genesee in the amount of \$57,000

Chair Kevin Keane called for a motion. Vera Perry moved to accept the Recommendation for Mott Community College for Vocation Education Training for Program Year 2010-2011. Lawrence Moon supported the motion. Chair Kevin Keane called for discussion.

Chair Kevin Keane called for a roll call vote.

23 Yes

0 Abstentions

MOTION PASSED

4. GCCARD in the amount of \$63,000

Chair Kevin Keane called for a motion. Vera Perry moved to accept the Recommendation for GCCARD for Vocation Education Training for Program Year 2010-2011. Mark Miller supported the motion. Chair Kevin Keane called for discussion.

Chair Kevin Keane called for a roll call vote.

23 Yes
0 Abstentions
MOTION PASSED

F. Recommendation to Approve Jobs Education and Training (JET) Allocations for Subsidized Employment for Program Year 2010-2011:

1. Mott Community College-Genesee in the amount of \$110,000

Chair Kevin Keane called for a motion. Vera Perry moved to accept the Recommendation for Mott Community College for Subsidized Employment for Program Year 2010-2011. Lawrence Moon supported the motion. Chair Kevin Keane called for discussion.

Chair Kevin Keane called for a roll call vote.

23 Yes
0 Abstentions
MOTION PASSED

G. Recommendation to Approve Food Assistance, Education and Training (FAET) Allocations for Program Year 2010-2011:

1. GCCARD in the amount of \$129,000 plus \$3,594 for supportive services.

Chair Kevin Keane called for a motion. Vera Perry moved to accept the Recommendation for GCCARD for Food Assistance, Employment and Training for Program Year 2010-2011. Mary Sumpter supported the motion. Chair Kevin Keane called for discussion.

Chair Kevin Keane called for a roll call vote.

23 Yes
0 Abstentions
MOTION PASSED

2. Mott Community College-Genesee in the amount of \$151,914 plus \$3,594 for supportive services.

Chair Kevin Keane called for a motion. Vera Perry moved to accept the Recommendation for Mott Community College for Food Assistance, Employment and

Training for Program Year 2010-2011. Lawrence Moon supported the motion, Chair Kevin Keane called for discussion.
Chair Kevin Keane called for a roll call vote.

23 Yes
0 Abstentions
MOTION PASSED

H. Recommendation to Approve Disability Program Navigator (DPN) Allocation for Program Year 2010-2011:

1. GCCARD in the amount of \$60,000

Chair Kevin Keane called for a motion. Vera Perry moved to accept the Recommendation for GCCARD for Disability Program Navigator (DPN) for Program Year 2010-2011. Mark Miller supported the motion. Chair Kevin Keane called for discussion.

Chair Kevin Keane called for a roll call vote.

23 Yes
0 Abstentions
MOTION PASSED

I. Recommendation to Approve Economic Self Sufficiency Policy for Genesee and Shiawassee Counties:

Chair Kevin Keane called for a motion. Clarence Pierce moved to accept the Recommendation to approve the Economic Self Sufficiency Policy for Genesee and Shiawassee Counties. Lawrence Moon supported the motion. Chair Kevin Keane called for discussion. Discussion ensued.
Chair Kevin Keane called for a vote.

23 Yes
0 Abstentions
MOTION PASSED

IV. PRESENTATION OF FINANCIAL REPORTS:

James Latham, CFO, presented the following financial reports:

- o Balance Sheet
- o Statement of Activities
- o CAI Operational Budget
- o Grant Budget

Chair Kevin Keane called for a motion. Jimmy King moved to accept Financial Reports into the record. Clarence Pierce supported the motion. Chair Kevin Keane called for discussion. Chair Kevin Keane called for a vote.

All present voted AYE
MOTION PASSED

V. SUBCOMMITTEE REPORTS:

A. Board Governance: Amy Roddy reported they are working to identify those interested in leadership. The by-laws have been developed to align with DELEG guidelines.

B. Budget & Finance: Vera Perry reported the committee didn't meet this month. However, the allocations came in late. The recommendations were forwarded and she then moved them to the full board.

VI. PARTNER AGENCY UPDATES:

DHS: Sheryl Thompson-DHS is experiencing budget concerns. They will be losing 20% of their staff. Ms. Thompson will be moving into County Director position and Area Manager position.

MRS: Suzanne Howell-MRS will be losing 1 staff person. They exceeded their placement goals and placed 500 participants. They are working with DHS to provide information to clients.

EAG: Donna Burmeister- The EAG board holds their quarterly meetings at different locations throughout the area. The last meeting was held at Rowe Engineering. CTE now offers credit for high schools students. This year over 400 students signed up. ISD offered Tech Prep. Last year 600 teachers received training. Regional Skills Center added ROTC. EMS added Engineering Technology. Shiawassee added Marketing and Woodworking.

VII. ADMINISTRATIVE ITEMS:

President's Update: Alicia Booker

- We appreciate the Budget & Finance Chair moving the JET allocations forward.
- The Audit with the Rehmann Group will be starting soon.
- We have started the Board Recertification process.
- Jim Latham will prepare another amended budget once we receive the JET Allocations.
- November will be the last meeting of the year. At that time we will be presenting information for the January election of officers.
- Last Wednesday, we presented success stories to the Genesee County Board of Commissioners. This brought a personal view to the outcomes of our training programs.

- We will be closing out our 2009-2010 JET Program November 29.

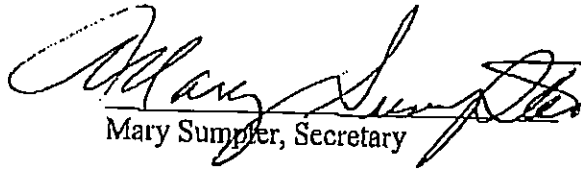
Chair's Update: Kevin Keane

Thanked the members for attendance. Dr. Julianne Princinsky is the first woman recipient of the Distinguished Leadership Award. Congratulations to Dr. Princinsky.

VIII. ADJOURMENT:

Meeting Adjourned 9:15 a. m.

Kevin Keane, Chair
Sherry Adair-Goble, Recorder



Mary Sumpter, Secretary

12-2-10

Date:

"An Equal Employment Opportunity Organization. Auxiliary Aids and Services, Including Accommodations, Are Available Upon Request to Individuals With Disabilities."