

# Genesee/Shiawassee MICHIGAN WORKS!™

## WORKFORCE DEVELOPMENT BOARD

Meeting Minutes

Friday November 18, 2011

Broome Center

8:00 a.m.

**PRESENT:** Jeff Deason, Lewis Driskell, Frank Ervin, Justin Horvath, Amer Iqbal, Melinda Keway, Delrico Loyd, Rene McMann, Mark Miller, Sandi Mose, Joe Perez, Clarence Pierce, Jerry Ragsdale, Elisabeth Saab, Mary Sumpter, Susan Theakston, Verona Terry, Tony Trischler and Leon Turnwald.

**ABSENT:** Greg Eason, Robert Hardy, Suzanne Howell, Kevin Keane, Vera Perry, Ruth Person, Kimberly Raup, Amy Roddy, and Donald Stevens

**STAFF PRESENT:** Alicia Booker, Craig Coney, Sharon Bowen, Sherry Adair-Goble, Helen Brown, James Latham and Lanny Whetstone,

### I. CALL TO ORDER:

Vice- Chair Mark Miller called the meeting to order at 8:06 a.m.

### II. PUBLIC COMMENTS: None

### III. ACTION ITEMS:

- A. Consider Approval of consent agenda:  
1) WDB Minutes of October 28, 2011

Jerry Ragsdale moved to accept the consent agenda. Mary Sumpter supported the motion. Mark Miller called for a vote.

All present voted AYE.

MOTION PASSED

- B. Consider approval of nine (9) month extension for Workforce Investment Act (WIA) Contracts for program year 2011-2012
- 1) WIA Adult Program Allocations to:
- i) Action Management in the amount of \$150,750
  - ii) Baker College-Flint in the amount of \$150,750
  - iii) Baker College-Owosso in the amount of \$180,000
  - iv) GCCARD-Genesee in the amount of \$105,750
  - v) HIDC-Genesee in the amount of \$184,450
  - vi) HIDC-Shiawassee in the amount of \$78,255
  - vii) Mott Community College-Genesee in the amount of \$117,150

- viii) Mott Community College-Shiawassee in the amount of \$66,600
- ix) SVRC-Shiawassee in the amount of \$211,500

Jerry Ragsdale moved to accept the WIA Adult Program Recommendations. Mary Sumpter supported the motion. There were no abstentions noted.  
Mark Miller called for a roll call vote.

19 yes  
0 abstentions  
MOTION PASSED

- 2) WIA Dislocated Worker Program Allocations to:
  - i) Action Management in the amount of \$78,750
  - ii) Baker College-Flint in the amount of \$119,250
  - iii) Baker College-Owosso in the amount of \$173,250
  - iv) GCCARD-Genesee in the amount of \$78,750
  - v) Greater Flint Health Coalition in the amount of \$105,750
  - vi) HIDC-Genesee in the amount of \$109,230
  - vii) HIDC-Shiawassee in the amount of \$58,275
  - viii) Mott Community College-Genesee in the amount of \$72,365
  - ix) SVRC in the amount of \$79,020

Jerry Ragsdale moved to accept the WIA Dislocated Worker Recommendations. Mary Sumpter supported the motion. Delrico Loyd, Sandi Mose and Clarence Pierce abstained on Greater Flint Health Coalition, Item (v).  
Mark Miller called for a roll call vote.

19 yes on all except Greater Flint Health Coalition (16 yes and 3 abstentions)  
No other abstentions noted  
MOTION PASSED

- 3) Recommend approval of Food Assistance Employment & Training & Food Assistance Supportive Services Allocations for program year 2011-2012 to:
  - i) Mott Community College – Genesee in the amount of \$121,576 for Employment & Training and \$3,838 for Supportive Services
  - ii) GCCARD-Genesee in the amount of \$103,636 for Employment & Training and \$3,270 for Supportive Services

Jerry Ragsdale moved to accept the FAE &T Recommendations. Clarence Pierce supported the motion. Mark Miller called for a roll call vote.

19 yes  
No abstentions  
MOTION PASSED

- 4) Recommend approval of contract extension for Abraham & Gaffney for Monitoring Services for program year 2011-2012 in an amount not to exceed \$70,000

Jerry Ragsdale moved to accept Abraham & Gaffney Recommendation. Tony Trischler supported the motion. Mark Miller called for discussion. Mark Miller called for a vote.

All present voted AYE.  
MOTION PASSED

- 5) Consider approval of extension of Huckstep & Associates contract for technical support in an amount not to exceed \$5,000

Jerry Ragsdale moved to accept Huckstep & Associates Recommendation. Clarence Pierce supported the motion. Mark Miller called for discussion. Mark Miller called for a vote.

All present voted AYE.  
MOTION PASSED

#### **IV. PRESENTATION OF FINANCIAL REPORT:**

Financial Report presented by James Latham, CFO.

Jerry Ragsdale moved to accept the Financial Report. Mary Sumpter supported the motion. Mark Miller called for discussion. Mark Miller called for a vote.

All present voted AYE.  
MOTION PASSED

#### **V. PARTNER AGENCY UPDATES:**

DHS-Sandi Mose: Beginning on March 5, 2012, there will be a Statewide Call in Center for Child Protective Services. The Team will be located in Kent County and will investigate all reports.

#### **VI. ADMINISTRATIVE ITEMS:**

President's Update: Alicia Booker:

- The GAN for the WIA Adult and Dislocated Worker Program ( October 1 through June 30) has not yet been received.
- We sent out letters to our Service Provider network notifying them of the funding delay.
- As soon as we receive the GAN, we will send out the letters to incur costs to our providers. WDB Members will also be notified.
- No additional funds are expected for new training.

- The Governor will deliver his Workforce address on November 30.
- We plan to pursue virtual job fairs to recruit outside talent for our area.
- We are working to ensure our Strategic Plan is in line with the State
- We will be presenting a draft Strategic Plan to the Board the first part of the year.
- In collaboration with DHS, The State of Michigan will be looking at our JET Process as a best practice.
- Our Annual Staff meeting will be held December 14. WDB Members are invited to attend.
- We have a State Team here looking at our Data Validation. Thanks to the Service Providers for their assistance.
- I toured the Philadelphia YouthBuild program. They have a Charter Academy which serves over 200 students. I will be touring the Portland Oregon program after the holiday.
- We are partnering with AARP and Baker College to pursue the Older Worker Grant Funds.
- Please keep in mind the needs of the community through the holiday season and consider a donation on behalf of the board for both counties.

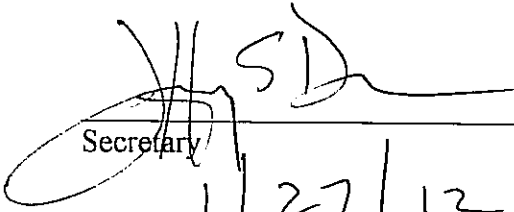
Vice-Chair's Update: Mark Miller

- There will not be a December meeting.
- The election of officers will be held at the January 2012 meeting and the nomination forms are in your Board Pack.
- We would like to welcome Delrico Loyd; he is the alternate for Norwood Jewell.
- The next meeting will be January 27, 2012.

**VII. ADJOURNMENT**

Meeting adjourned at 8.39 a.m.

Mark Miller, Vice-Chair  
Sherry Adair Goble, Recorder

  
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 Secretary  
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 11/27/12  
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 Date

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